

Merchantville, NJ November 11, 2019

A regular meeting of Borough Council was held at 7:30 PM, Monday, November 11th, 2019. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

Moment of Silence on Veterans' Day to thank all who served

ROLL CALL:

Council Present: Maria Nina Scarpa, Sean Fitzgerald, Griffin Kidd, Andrew McLoone, Dan Sperrazza, Anthony Perno, and Edward Brennan. Attorney Timothy Higgins, CFO Denise Moules and Clerk Denise Brouse were present.

PUBLIC - None

APPROVAL OF MINUTES

On the motion of Mr. Kidd and second of Mr. Fitzgerald council approves minutes - Council 8/12/19

ENGINEER REPORT

Glenwood – 12/16 Meeting Presentation of Concept
Lighting Feasibility Study
Road opening permits letter
Speed Study at Maple and Chapel
Divots on Cedar Avenue and E. Cedar Avenue along curb line

CORRESPONDENCE

COUNCIL REPORTS

The Mayor stated that we may have a review of the Master Plan on December 16.

Mr. Kidd – Green team meeting and lined up vendors for event may be several events, Thursday – 7:30 at Eclipse.

Ms. Scarpa – Shade Tree Commission went to court. Court report was provided.

Mr. Fitzgerald –Business association working on hand out regarding Borough to business owners. Updated business on website – better communication. Plan/zone Master Plan, OEM – JP information out to be signed. 2020 meeting is being set up and working with school.

Mr. Sperrazza – Public Works, Glenwood Avenue area cleaned up, they need to stop dumping and should send the bill to NJ transit and Conrail. Neighbors stated that it was cleared out before. Leaf collection has started. Gold Medal – Meeting on Monday to review issues no route – early arrival. Will be painting crosswalks.

Mr. McLoone – Police report was provided. Training Drug Alliance Coordinator. Fire Department – Beer garden no issues. Project SAVE for 3 years. New records system in place. Halloween – great night, a few issues as well – needs to be safe for all. Plan for next year.

Mr. Perno – Budget – Bills to pay tonight – Transfers. Update in December of 18/19 spending abandoned properties – 7 vacant, 3 rehab, 8 no action, total 28. Proclamation Robert Hermans December 16.

CLERK'S REPORT

League of Municipalities
Breakfast with Santa on December 14th
Parade on December 6th
Ribbon Cutting on November 13th at the Community Center

OLD BUSINESS

DISCUSSION Police Collective Bargaining-Had a meeting on Thursday, will move to private.
 DISCUSSION Redevelopment Area - Working on agreements.
 DISCUSSION Gold Medal Status Update
 DISCUSSION Community Center – met with management and moving forward with plan.

NEW BUSINESS

PROCLAMATION Merchantville Women's Club 125 Years
 DISCUSSION Open Public Records Act Bill
 DISCUSSION Plastic Bag Ban Ordinance work with MES-nothing to date

On the motion of Mr. McLoone and second of Mr. Sperrazza council approved:

USE OF FACILITY Parade and Tree Lighting

RESOLUTIONS to be read by consent agenda: On the motion of Mr. Sperrazza and second of Mr. Fitzgerald, Council approved the following resolutions:

R19-115

**RESOLUTION APPOINTING THE MUNICIPAL DRUG ALLIANCE
 COORDINATOR OF THE BOROUGH OF MERCHANTVILLE**

WHEREAS, there is a need for the appointment of a Municipal Drug Alliance Coordinator; and

WHEREAS, the Mayor has submitted the name of Kayla Callaway to serve as Municipal Drug Alliance Coordinator;

NOW, THEREFORE, BE IT RESOLVED that the appointment of Kayla Callaway is hereby confirmed, and that she is appointed to the position of Municipal Drug Alliance Coordinator of the Borough of Merchantville, County of Camden and State of New Jersey. Effective November 1, 2019; expiring December 31, 2019.

R19-116

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN,
 STATE OF NEW JERSEY AUTHORIZING SECOND YEAR TO CONTRACT BID
 B-12/2018 WITH VENDORS FOR FURNISHING AND DELIVERING SODIUM CHLORIDE
 AND PRE-TREATED LIQUID ENHANCED SODIUM CHLORIDE, FOR THE BOROUGH
 OF MERCHANTVILLE UNDER THE CAMDEN COUNTY COOPERATIVE PRICING
 SYSTEM ID #57-CCCPS, ON AN AS-NEEDED BASIS**

WHEREAS, by Resolution 14 adopted on October 20, 2016, the Camden County Board of Chosen Freeholders awarded Bid B-12/2018, Furnishing and delivering sodium Chloride, Pretreated Liquid Enhanced Sodium Chloride, Corrosion Inhabited De-Icing Liquid and Magnesium Chloride Flakes for various locations in Camden County, under the Camden County cooperative pricing system #57 CCCPS, on an as needed basis and authorized award of contract of Atlantic Salt, Inc. for Item No 1, Sodium Chloride at the unit price of \$53.25 per ton and to Chemical Equipment Labs of DE, for item No 2 pretreated liquid enhanced sodium chloride, at the unit price of \$67.12 per ton; and

WHEREAS, said bid provided for a second year option renewal; and

WHEREAS, it is the desire of the Borough Council of the Borough of Merchantville to authorize and award Bid B-12/2018 contracts, for the items listed herein for the needs of the Borough of Merchantville; and

WHEREAS, funding for this purpose for the Borough of Merchantville shall not exceed the maximum line items for Sodium Chloride in the Borough's 2018-19 permanent budget and shall be encumbered prior to incurring the obligation pursuant to NJAC 5:30-5.5(b)(2); and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville that, contingent upon funding as described herein, the aforementioned Bid B-12/2018, be and is hereby awarded to Riverside Construction, 355 Newbold Road, Fairless Hills, PA 19030 for Bid B-12/2018 furnishing and delivering Sodium Chloride or Chemical Equipment Labs of DE, Inc., 3920-1 Providence Road, Newton Square, PA 19073, for bid B-23/2016; and

BE IT FURTHER RESOLVED THAT the proper Borough officials be and are hereby authorized to execute all documents necessary to effect this award.

R19-117

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING 2019 BUDGET TRANSFERS

WHEREAS, there are certain 2019 Budget Appropriations of the Borough of Merchantville with balances insufficient to meet requirements for operating Borough Affairs as indicated on the attached schedule; and

WHEREAS, there are 2019 Budget Appropriations with unexpended balances that are not needed for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for Transfers to those accounts having insufficient balances:

Operating Budget Description	Account Number	Transfer Out	Transfer In	Transfer
Vehicle Maintenance	200	9-01-26-767-		3,500.00
Deferred Compensation		9-01-23-735-		600.00
Retirement	000	9-01-31-450-		2,500.00
Telecom	000	9-01-23-733-		2,100.00
Employee Ins – Opt Out	100	9-01-20-712-	2,500.00	
Waiver		9-01-23-733-	6,200.00	
Legal Services Other	290			
Expense	000			
Employee Group Insurance				
TOTAL			8,700.00	8,700.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that the following transfers are hereby approved as indicated on the above schedule.

R19-118

RESOLUTION CERTIFYING A LIEN AGAINST CERTAIN PROPERTIES FOR COSTS INCURRED BY THE BOROUGH OF MERCHANTVILLE IN ACCORDANCE WITH THE PROPERTY MAINTENANCE CODE

WHEREAS, in accordance with Chapter 3 of the Code of the Borough of Merchantville entitled the "Property Maintenance Code", notice of noncompliance was sent to the below properties,

WHEREAS, said property owners did not comply with said notice and the Merchantville Public Works Department was ordered to abate the violations; and

WHEREAS, it is the desire of this Governing Body, in accordance with Chapter 60B of the Code of the Borough of Merchantville, to certify said costs incurred by the Merchantville Public Works Department as a lien against the properties; in accordance with Chapter 3 of the Code of the Borough of Merchantville.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the following lien is hereby certified as against the property as noted in accordance with Chapter 3 of the Code of the Borough of Merchantville:

320 W Maple Ave	\$250.00
200 E Maple Ave	\$250.00
47 Volan St	\$250.00

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this resolution to the owner(s) of the subject property.

BE IT FURTHER RESOLVED that the Tax Collector shall be responsible for collection of the amounts herein certified.

R19-119

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF MERCHANTVILLE AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY ENGINEERING DESIGN SERVICES FOR THE FEDERAL AID PROJECT MERCHANTVILLE PEDESTRIAN STREET PROJECT

NO: R19-119 DATE OF ADOPTION: 11/11/2019

WHEREAS, the Borough received a Federal Aid Grant for the South Merchantville Pedestrian Street Project; and

WHEREAS, the Borough qualifies for the NJDOT Federal Design Assistance Program; and

WHEREAS, the Federal Highway Administration authorized funding for Preliminary Engineering Design through New Jersey Department of Transportation (NJDOT) Local Aid in the amount of \$93,651.88; and

WHEREAS, the Borough Engineering Department has reviewed the Letter of Authorization and Project Agreement prepared by the NJDOT, and has recommended entering into said Agreement for Preliminary Engineering Services.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, Borough of Merchantville, County of Camden, State of New Jersey according to the following:

An Agreement is hereby authorized for entering into an Agreement with NJDOT to provide Preliminary Engineering Design for the Merchantville Pedestrian Street Project.

The Agreement is for a period not to exceed twelve (12) months in the amount of \$93,651.88, which the NJDOT will process through the Borough of Merchantville as reimbursement under Section 6 of the Agreement.

This funding will flow through the capital account by not to exceed the authorized local aid amount to be certified by the CFO for disbursement.

R19-120

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF FANWOOD AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY ENGINEERING DESIGN SERVICES FOR THE FEDERAL AID PROJECT MERCHANTVILLE PEDESTRIAN STREET PROJECT

NO:R19-120 DATE OF ADOPTION: 11/11/2019

WHEREAS, the Borough received a Federal Aid Grant for the South Merchantville Pedestrian Street Project; and

WHEREAS, the Borough qualifies for the NJDOT Federal Design Assistance Program; and

WHEREAS, the Federal Highway Administration authorized funding for Preliminary Engineering Design through New Jersey Department of Transportation (NJDOT) Local Aid in the amount of \$93,651.88; and

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NOW, THEREFORE, BE IT RESOLVED by the Township Council, Borough of Merchantville, County of Camden, State of New Jersey according to the following:

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FINANCIAL REPORTS

PAYMENT OF BILLS

On the motion of Mr. Perno and second of Mr. Kidd, Council approved the following resolutions:

R19-121 RESOLUTION

RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND		REVENUE	BUDGET
CHECKS CURRENT FUND	2018 BUDGET	\$ -	
	2019 BUDGET	\$ 736.27	\$ 69,455.06
	GRANTS		\$ 325.00
	PFRS		

	PERS			
	DEBT SERVICE		\$	4,663.72
	BOARD OF EDUCATION*		\$	1,511,363.50
	MEDICAL DEDUCTIBLE			
	CAMDEN COUNTY		\$	522,283.25
WIRE TRANSFERS PAYROLL	10/25/19-11/8/19		\$	140,061.81
WIRES / MANUAL CHECKS			\$	53,756.48
TOTAL CURRENT		\$	736.27	\$ 2,301,908.82
SEWER UTILITY				
CHECKS SEWER FUND	2019 BUDGET			
	2018 BUDGET		\$	-
	DEBT SERVICE			
WIRE TRANSFERS PAYROLL	10/25/19-11/8/19		\$	4,284.04
WIRE NJEIT LOAN				
WIRES /MANUAL CHECKS				
TOTAL SEWER		\$	-	\$ 4,284.04
GENERAL CAPITAL FUND				
CHECK CAPITAL FUND			\$	2,847.00
MANUAL CHECK				
WIRE TRANSFERS PAYROLL	10/25/19-11/8/19			
TOTAL CAPITAL		\$	-	\$ 2,847.00
TRUST FUND				
CHECK TRUST OTHER FUND			\$	762.50
REDEVELOPER TRUST			\$	160.00
WIRE TRANSFERS PAYROLL	10/25/19-11/8/19		\$	12,008.50
WIRES / MANUAL CHECKS				28,684.40
TOTAL TRUST		\$	-	\$ 12,931.00
SEWER CAPITAL FUND				
CHECK SEWER CAPITAL				
MANUAL CHECKS				
WIRE TRANSFERS PAYROLL				
TOTAL SEWER CAPITAL		\$	-	\$ -
ANIMAL TRUST FUND				
ANIMAL TRUST CHECK			\$	235.95
TOTAL ANIMAL TRUST		\$	-	\$ 235.95
TOTAL BILL LIST & MANUAL CHECKS/WIRE		\$	736.27	\$ 2,322,206.81
GRAND TOTAL				\$ 2,322,943.08

ANNOUNCEMENTS:

- Turkey Trot

- Love to Learn Event – great success

PRIVATE SESSION: R19-122

ADJOURNMENT: On the motion of Mr. Kidd and second of Ms. Scarpa the meeting was adjourned at 9:14 P.M.

**ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED
OFFICIAL ACTION MAY BE TAKEN AT THIS MEETING
AGENDA IS SUBJECT TO CHANGE**

Denise Brouse, Borough Clerk